



# BUXTED

## PARISH COUNCIL

Clerks: Beccy Macklen & Claudine Feltham  
PO Box 202, Heathfield, East Sussex, TN21 1BN  
e: [clerk@buxted-pc.gov.uk](mailto:clerk@buxted-pc.gov.uk) w: [buxtedvillage.org.uk](http://buxtedvillage.org.uk)

1<sup>st</sup> October 2024

The Chairman and Members of the Council,

### NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 8<sup>th</sup> October 2024 in St Mary's Church Hall, Church Road, Buxted directly following the planning committee meeting.**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper. Any Police update will be given at this point.

### AGENDA

- 1 Apologies for absence
- 2 To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests
- 3 To receive all councillors register of interest (if amended)
- 4 Minutes of the 10<sup>th</sup> September 2024 meeting (previously circulated) to be confirmed and signed
- 5 ESCC/WDC report  
**ESCC - Any update on cutting back and shoring up of overgrown pathway on A272**
- 6 **Review of Parish Council Policies and Procedures**  
**Review of Parish Council Finance Regulations following update from NALC, BACS Payment Policy and Regular Payments List**
- 7 **Buxted Bonfire Night – Initial feedback following 28<sup>th</sup> September 2024**
- 8 **Outstanding matters – For Information Only unless otherwise stated:**
  - Mobile Phone Coverage
  - Public footpaths
  - Trees
  - Road Safety
    - **Update on A272 pathway (as ESCC report above)**
    - **Speedwatch – possible new volunteers**
    - **Invitation to Parish Council to reintroduce Strengthen Local Relationships (SLR) meetings – date set for 28<sup>th</sup> January 2025**

➤ **Wealden Local Development Framework – Local Plan – Update**

➤ **Property issues**

- **Buxted Recreation Ground** – break-in at Buxted Football Club – update
- **Possible placement of Trauma Kit at Football Club** (*next to defibrillator*)
- **Review of rent charges for council owned land**

➤ **Communications Matters: Website**

9 Correspondence – as listed and subsequently updated and circulated at the meeting

**ESALC AGM – Monday 4<sup>th</sup> November, Amex Stadium**

10 Committee meetings

11 Finance: (i) to approve invoices for payment - to be tabled (ii) To receive bank reconciliations; (iii) To note the RBS reports: Trial balance, ear marked reserves, summary receipts and payment, cash and investment reconciliation (vi) **To receive the conclusion of the 2023-2024 external audit from PKF Littlejohn and note that there were no advisories or comments.** (vii) **To note that the conclusion of audit, and the signed sections (1,2,3) was placed on the parish council website on 20/09/24 and placed within the noticeboards on 24/09/24,** (viii) To receive the RBS reports for the halfway point for the current financial year (xi) To set a date (ideally prior to November full council) for the Finance Committee to consider the budget setting and precept requirement for 2025-2026.

12 Reports on other meetings attended by members

13 Members questions

**Cllr Humphrey – request for the PC to purchase Neighbourhood Watch signs for Millwood Close/Court Lane, Five Ash Down**

14 Announcements – a) Chairman of the Council; b) Clerk to the Council

**Areas of Responsibility/Appointments on Committees** – updating appointments with two new councillors joining the parish council



***R Macklen, Clerk to the Council***

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

**Ionides Trust Update 10<sup>th</sup> September 2024:**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Scout Hut – update**
- 4. Repair/Replacement of play small children’s play equipment - update**